

CITY OF SIGOURNEY, IOWA

MINUTES OF REGULAR CITY COUNCIL MEETING OF

December 3, 2025

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, December 3, 2025, with Mayor Morlan presiding and the following Council members answering roll call: Clark, Conrad, McLaughlin, Iosbaker, Lentz and Schultz. Others present were: Don Northup, Public Works Department I; Brent Gilliland, Public Works Director II; Dave Goldman; Jesse Hannam; Matt Walker, French Reneker Associates; Steve Shettler, with Steve Shettler Media; and Ashley Fry, City Clerk.

The meeting was called to order at 6:00 p.m. Council member McLaughlin moved, seconded by Council member Conrad, to approve the tentative agenda. Upon the roll being called, the following voted Ayes: Clark, Conrad, McLaughlin, Iosbaker, Lentz and Schultz. Nays: None. Motion approved.

Council member Iosbaker moved, seconded by Council member Conrad, to approve the following items on the Consent Agenda: Minutes of Regular Council Meeting of November 19, 2025, City Clerk Financial Reports for the month of November; Council Account Payable in the amount of \$19,733.50; Resolution # 2025-12-32 Official Holiday and Regular Council Meeting for Calendar Year 2026; Resolution # 2025-12-33 Providing for the Temporary Closing of Downtown Streets During the Annual Christmas Festival; Credit Card Report and Set time and place for the December 17, 2025 Regular Council Meeting at 6:00 PM at City Hall. Upon the roll being called, the following voted Ayes: Clark, Conrad, McLaughlin, Iosbaker, Lentz and Schultz. Nays: None. Motion approved.

Council member Schultz moved seconded by Council member Clark to approve Resolution # 2025-12-36 Authorizing a Representative and Alternate to the Keokuk County Community Endowment Grant. Upon the roll being called, the following voted Ayes: Clark, Conrad, Iosbaker, Lentz and Schultz. Nays: None. Abstain: McLaughlin. Motion approved.

Council member McLaughlin moved seconded by Council member Lentz to open the public hearing re: Water Tower Rehabilitation -Sigourney Iowa, 2025. Upon the roll being called, the following voted Ayes: Clark, Conrad, McLaughlin, Iosbaker, Lentz and Schultz. Nays: None. Motion approved. Public Hearing was opened at 6:03 PM.

Mayor Morlan stated the public hearing was published in the Sigourney News Review on November 19, 2025 as required by law.

Mayor Morlan asked City Clerk Fry if she had received any verbal or written complaints regarding the Water Tower Rehabilitation, no we have not.

Mayor Morlan introduced Matt Walker from French Reneker & Associates, the engineering firm overseeing the Water Tower Rehabilitation project. Matt Walker reported that the City received 13 bids, ranging from \$308,500 to \$628,000.00. He stated that he will review all bids and provide a recommendation prior to the December 17 Council Meeting, so the bid can be awarded at that time.

Council member Schultz moved seconded by Council member Iosbaker to close the public hearing re: Water Tower Rehabilitation -Sigourney Iowa. Upon the roll being called, the following voted Ayes: Clark, Conrad, McLaughlin, Iosbaker, Lentz and Schultz. Nays: None. Motion approved. Public Hearing was closed at 6:10 PM

Council member Conrad moved seconded by Council member Iosbaker to approve Resolution #2025-12-34 re: Approving the Proposed Drawings, Specification, Forms of Contract, and Estimated Cost for Water Tower Rehabilitation – Sigourney Iowa -2025. Upon the roll being called, the following voted Ayes: Clark, Conrad, McLaughlin, Iosbaker, Lentz and Schultz. Nays: None. Motion approved.

Council member Conrad moved seconded by Council member Clark to table Resolution # 2025-12-35 re: Bid Award for the Water Tower Rehabilitation -Sigourney, Iowa – 2025 until December 17, 2025 after reference checks can be completed on the bidders for the Water Tower Rehabilitation. Upon the roll being called, the following voted Ayes: Clark, Conrad, McLaughlin, Iosbaker, Lentz and Schultz. Nays: None. Motion approved.

Street and Sanitation: Set a Street and Sanitation meeting for December 23rd at 6:00 PM

Council member McLaughlin moved seconded by Council member Conrad to approve the snow removal ad. Upon the roll being called, the following voted Ayes: Clark, Conrad, McLaughlin, Iosbaker, Lentz and Schultz. Nays: None. Motion approved.

Finance: City Clerk Fry reported that she, Gary, and Jimmy met with MGC to discuss a contract for a camera system. The agreement ensures that if we need camera repairs, a work order will be in place. The initial contract is \$2,500 for the remainder of FY 2026, and we plan to budget \$5,000 for FY 2027. Council Member Schultz asked whether this amount was higher than previous quotes. City Clerk Fry explained that we have never had a formal work order with any company before. This is a new arrangement that guarantees we have a dedicated contact to address any camera issues promptly. Council member Iosbaker moved seconded by Council member Lentz to approve labor quotes provided by Mahaska Communications Group for FY 26 and placed in the budget for FY 27. Upon the roll being called, the following voted Ayes: Clark, Conrad, McLaughlin, Iosbaker, Lentz and Schultz. Nays: None. Motion approved.

City Clerk: Council member Iosbaker moved seconded by Council member McLaughlin to approve resolution # 2025-12-37 re: to update the Deputy City Clerk Job Description. City Clerk Fry explained that, with the elimination of the Office Assistant position, the Deputy City Clerk has assumed those responsibilities. Therefore, it is necessary to update the Deputy City Clerk job description to reflect these additional duties. Upon the roll being called, the following voted Ayes: Clark, Conrad, McLaughlin, Iosbaker, Lentz and Schultz. Nays: None. Motion approved.

City Clerk Fry stated that, with the updated job description, she would like to request a \$0.50 hourly raise for the additional responsibilities assumed by the Deputy City Clerk. Council member Conrad moved seconded by Council member Lentz to approve the \$0.50 raise effective December 8th, 2025. Upon the roll being called, the following voted Ayes: Clark, Conrad, McLaughlin, Iosbaker, Lentz and Schultz. Nays: None. Motion approved.

Council member Lentz moved, seconded by Council member Clark, to adjourn the meeting. Upon the roll being called, the following voted Ayes: Clark, Conrad, McLaughlin, Iosbaker, Lentz and Schultz. Nays: None. Motion approved.

The meeting was adjourned at 6:16 p.m.

Jimmy Morlan, Mayor

ATTEST: _____
Ashley Fry, City Clerk