

**CITY OF SIGOURNEY, IOWA**  
**MINUTES OF REGULAR CITY COUNCIL MEETING OF**  
**August 06, 2025**

The Sigourney City Council met in regular session in the Council Chambers at City Hall on Wednesday, August 06, 2025, with Mayor Morlan presiding and the following Council members answering roll call: Lentz, Schultz, Clark, Conrad, McLaughlin and Iosbaker. Others present were Steve Shettler, Steve Shettler Media; Donald Northup, Public Works Director I; Brent Gilliland, Public Works Director II; Sadie Sieren, Kelli Sieren, Karson Weber, and Kadie Conrad, Deputy City Clerk.

The meeting was called to order at 6:00 p.m. Council member McLaughlin moved, seconded by Council member Conrad, to approve the tentative agenda. Upon the roll being called, the following voted Ayes: Lentz, Schultz, Clark, Conrad McLaughlin, and Iosbaker. Nays: None. Motion approved.

Council member Clark moved, seconded by Council member Conrad, to approve the following items on the Consent Agenda items: Minutes of Regular Council Meeting of July 16, 2025; June 2025 Library Claims; City Clerk Financial Reports for June 2025; Payroll Expenses, Miscellaneous Expenses, ACH and Monthly Transfers for June 2025; Estimate #1538 from Renner Construction to complete street patches on Kelly St. and Mackey Ave.; credit card report and to set time and place for the next regular scheduled Council meeting is August 20, 2025 at 6:00 p.m. at City Hall. Upon the roll being called, the following voted Ayes: Lentz, Schultz, Clark, Conrad, McLaughlin and Iosbaker. Nays: None. Motion approved.

Council member Clark moved, seconded by Council member Iosbaker, to approve the following items on the Consent Agenda items: Council Accounts Payable claims in the amount of \$56,518.17, removing Jacob Glandon in the amount of \$500.00, bringing the new total amount of claims to, \$56,018.17. Upon the roll being called, the following voted Ayes: Schultz, Clark, Conrad, McLaughlin and Iosbaker. Nays: None; Abstain: Lentz (Lentz's brother Owns Atwood Electric) Motion Approved.

**Additional City Business:** Council Member Conrad moved, seconded by Council Member Clark, to forgive the OM charges of \$303.60 from Karson Weber and Sadie Sieren's utility bill and allow them to pay the balance of the August bill over a six-month period. Upon the roll being called, the following voted Ayes: Lentz, Schultz, Clark, Conrad, McLaughlin and Iosbaker. Nays, None. Motion approved.

Karson Weber and Sadie Sieren spoke about their high-water usage bill. Karson stated that 50,000 gallons of water is an insane amount of water. He explained that they had no idea they were using that much water and stated that the main water line that runs to their meter pit was where the leak happened, which is not on their property. Karson stated that he would like the meter pit moved to his property so they can have access to it. Sadie stated that if the system that the city uses to monitor high water usage was working then the leak would have been caught sooner. Mayor Morlan asked what their normal water usage was? Sadie replied that their normal payment amount is around \$120.00. Mayor Morlan asked what the payment was for the water leak usage? Sadie replied, almost \$700.00. Council Member Iosbaker asked where their meter was located? Weber replied it is West of the Elementary School by Bender's rental property. Mayer Morlan stated that ordinarily they don't excuse payments, saying that if they do it for one person, they will have to do it for everyone. Council member Clark asked if the problem was with the City's line or the owner's line? Sadie stated that who they had helping them told them the line burst due to it having two different size fittings. Council member Iosbaker asked if the meter was remote from the house? Sadie stated yes. Karson explained that he understands it's his line that burst and he's fine with that but if the system the city uses would have been working it would have been caught sooner. Council Member Schultz stated so it didn't go through the sanitary sewer, it went through the storm sewer? Water Works Director I, Don Northup, stated that normally that leak would have come to the surface, but it was the worst-case scenario where it just broke right where a 1" line met their ¾" line right on top of the storm sewer. It could have leaked forever, and we never would have found it. But it did not go through the sanitary system. Council Member Iosbaker asked if the only actual evidence that there was a leak was the current water read, nobody actually saw anything? Sadie responded that there was no pool of water, the ground was not wet. Sadie went on to explain that they had to dig over six feet to find water. Council Member Schultz asked if the amount of \$ 303.60 of OM, didn't actually happen, right? Don Northup advised the leak just went down the storm sewer and that it did not get processed through the sanitary system. Council Member Schultz stated for clarification that \$303.60 is not a true charge since it did not go through the sanitary system? Council Member McLaughlin asked what about the \$322.55 for WA? Council Member Schultz advised that amount of water went through meter. Council Member Conrad suggested taking the \$303.60 off and then adding what amount you wanted to pay towards the balance every month so you wouldn't have to pay it all at one time. Sadie and Karson agreed to pay off the balance of the bill, minus the OM charges, in monthly increments. Sadie then asked what the possibility of moving their meter pit to their property was so they could read their meter themselves without having

to go on to someone else's property? Council Member Conrad stated that this could be discussed at one of their committee meetings.

Council member Iosbaker, KCED Director, stated there is not a lot going on. We are just starting to gear up for the \$10,000.00 raffle that's coming up in November. They are going to rename it; it's going to be called the \$10,000.00 Gala. Nothing else of consequence to report this week.

**Park and Recreation:** Council Member Clark moved, seconded by Council Member Conrad to approve Estimate #2982 from Pierce Fencing of Chain Link Fence at the Soccer/Flag Football Field being used out of LOSST funds not to exceed \$9,100.00. Upon the roll being called, the following voted Ayes: Lentz, Schultz, Clark, Conrad, McLaughlin and Iosbaker. Nays, None. Motion approved.

Council Member Clark talked about estimate #2982 from Pierce Fencing for the Soccer/Flag Football Complex. Council Member Clark stated that on the North side of the soccer field, there's been several complaints about the soccer balls being kicked in to the parking area. Council Member Clark stated that this estimate would be for adding more fences to the complex to tie the property together to prevent kids from running into traffic. Council Member Lentz stated that by adding the fence, it would prevent the golf carts from being driven on the field. Council Member Clark stated that there will be openings in the fence, but they will be small enough to prevent anyone from driving on the field. Council Member McLaughlin also stated that they had discussed using LOSST funds to cover the estimate from Pierce Fencing.

Park and Recreation Committee meeting will be scheduled via email when the City Clerk returns.

**Street and Sanitation:** Council Member Schultz moved seconded by Council Member Iosbaker to approve Annual Container Permit Application. Upon the roll call being called, the following voted Ayes: Lentz, Schultz, Clark, Conrad, McLaughlin, and Iosbaker. Nays. None. Motion approved.

Council Member Schultz explained that the Permit would have a 3 Tier System; Tier 1: 0-25 Containers with an Annual Fee of \$500.00, Tier 2: 26-50 containers with an annual fee of \$1,000.00, Tier 3: 51-above with an annual fee of \$2,000.00. This permit is for the vendors that will last for one year. The permit also has Rules and Regulations on it too. This permit allows the city to know what's going on. This would help to identify how many containers there are in the city and outlines the rules and regulations for the vendors. The lids must be operational and shut. Any violations will be cited to the person renting the container. Contractors will also need to provide a list of the rented containers to the city monthly. This permit stems from the City's ordinance on containers.

Council Member Schultz moved seconded by Council Member Conrad to approve Resolution 2025-08-15 Sigourney Council Establishing a New Business Permit Process. Upon the roll call being called, the following voted Ayes: Lentz, Schultz, Clark, Conrad, McLaughlin and Iosbaker. Nays. None. Motion Approved

Council Member Schultz stated that this outlines the process by which we are putting this permit process in place. Council Member Schultz went on to state the adoption of the new permit process includes updated procedures, timelines and evaluation criteria. Council Member Schultz also mentioned that all prior resolutions, ordinances or procedures in conflict with this resolution are hereby repealed to the extent of such conflict. Council Member Iosbaker stated the upshot of this is that nothing else changes except the permitting process.

**Water and Wastewater:** Public Works Director I, Don Northup, explained that the city is currently working on a new water main project at Pleasant Valley and Cherry Streets and will be headed to Cherry and Oak streets next. Today, Billy, his crew and Brent made the tie in. It was then pressure, and bacteria tested. It passed on both pressure testing and bacteria testing. We will be doing the residential tie ins tomorrow and probably Monday. We will then go south from Hickory St. down to Oak St. another 350ft and tie into more houses, which is probably as far as we will go this year.

Water Committee Meeting is set for August 18, 2025, at 06:00 p.m.

**Public Safety:** Council Member Clark moved seconded, by Council Member Iosbaker to approve the second reading of Ordinance Amending Title VI-Physical Environment-Chapter 13 Mobile Food Unit Regulations and Resolution No. 2025-08-16 Authorizing the Creation of a New Ordinance Regulating Food Trucks. Upon the roll call being called, the following voted Ayes: Lentz, Schultz, Clark, Conrad, McLaughlin and Iosbaker. Nays. None. Motion Approved

**Finance:** Meeting is set for August 18, 2025, at 06:30 p.m.

Council member Lentz moved, seconded by Council member Clark, to adjourn the meeting. Upon the roll being called, the following voted Ayes: Lentz, Schultz, Clark, Conrad, McLaughlin and Iosbaker. Nays: None. Motion approved

The meeting was adjourned at 6:34 p.m.

\_\_\_\_\_  
Jimmy Morlan, Mayor

ATTEST: \_\_\_\_\_  
Kadie Conrad, Deputy City Clerk